

REGISTRATION FORM



NAME:
ORGANIZATION:

**2010 INTERCITY LEADERSHIP VISIT
NOVEMBER 7-9, 2010**

Registration Information: *(Please print clearly. Please provide legal name for airline ticketing purposes.)*

Name: _____ Title: _____

Business Phone: _____ Business Fax: _____

Email: _____

Date of birth: _____

Delta # (Frequent Flyer): _____

Home Phone Number (in case we need to contact you prior to Sunday's departure): _____

Person to contact in case of emergency: _____ Phone: _____

Health Insurance Carrier: _____ Plan/Policy No.: _____

Credit Card Information: *(Required for hotel incidental charges i.e. phone calls, room service).*

Name as it appears on Credit Card: _____

Please Check Type of Credit Card:

Visa American Express Master Card Discover

Credit Card Number: _____ 3 digit code on back _____

Expiration Date: _____ Signature: _____

Name as you would like it to appear on your name badge: _____

Check here if you would like to pay the Delegate Registration Fee with this credit card:

(If not using credit card, attach check to form)

TOTAL AMOUNT DUE: \$2095.00*

**This amount covers all expenses including airfare, hotel, meals, coffee breaks, transportation, and the hospitality suite. It does not include any incidental hotel expenses and/or any deviations from the scheduled airline flight or name changes*

PAYMENT MUST ACCOMPANY REGISTRATION AND BE RECEIVED BY FRIDAY, October 1, 2010. Make checks payable to the MRCC. To charge to the credit card listed above, fax form to 612.370.9195. Registration is limited, non-transferable, and is not guaranteed until form & payment is received and form is accepted by the Minneapolis Regional Chamber of Commerce/Saint Paul Area Chamber of Commerce.

Cancellation Policy

Any cancellation received before Friday, October 1 will result in a full refund minus a \$200 administrative fee and any costs associated with room and/or airline charges at that time. No refunds will be given after Friday, October 1, 2010.

Return of this form indicates that you accept the terms of the cancellation policy.

Questions? Contact Wendy Helgeson at 612-501-0377 or Ellen Watters at 651-208-1480.